

SECRET

DPD-6324-59

12 October 1959

MEMORANDUM FOR :

SUBJECT : Project CHALICE  
Clearances and Briefings

1. This is forwarded to record your telephone conversation with [redacted] Deputy Security Officer, regarding your handling of CHALICE clearances and briefings.

2. It was agreed that you will review the need for NSA employees being cleared for CHALICE and if proper justification is established you will proceed to brief such persons. It was also agreed you will provide us with a letter giving each individual's name, rank and serial number where applicable, date and place of birth, type of clearances held (TS, SI, etc.), clearance basis such as background investigation and the location of investigative data. It is also necessary that we have for our records a statement of justification for each clearance issued. This should indicate why the individual concerned is necessary to the CHALICE program.

3. I assume in most instances the letter described above will arrive at this office along with the CHALICE briefing statement. However, if you do not brief the person for some time, please forward the letter justifying the clearance so we have a record of the action taken.

4. I trust these arrangements are in accord with your understanding of our phone conversations. If they seem to require adjustment, please give us a call.

[redacted]  
Security Officer  
DPD-DD/P

Distribution:

O&I-Addressee

- 1-CHAL Sub, SO, DPD-DD/P
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